

MI-QRIS Field Test Implementation Timeline

The following schedule of activities offers a tentative timeline for remaining tasks toward and post QRIS Field Test implementation from August 2011 thru September 2012.

| Time Frame | Goal | Activity |
|-----------------------|--------------------------------|---|
| August 2011 | | |
| 12 19 31 | Final Prep | <input type="checkbox"/> Review Beta Test results to inform Standards work <input type="checkbox"/> Award contract for data platform <input type="checkbox"/> Finalize Field Test recommendations <input type="checkbox"/> Present final to ELAC for approval |
| September 2011 | | |
| | Communications/ Public Will | <input type="checkbox"/> Develop appropriate type/methods by audience <input type="checkbox"/> Begin general public communication announcing Field Test |
| | Evaluation | <input type="checkbox"/> Finalize desired outcomes <input type="checkbox"/> Align touch point dates with data system <ul style="list-style-type: none"> ○ Appropriateness of PQA Tool ○ Appropriateness of Standards ○ Infant/Toddler Provider Growth ○ Rate of growth for scalability planning ○ Increased Parent Awareness ○ Provider Satisfaction <input type="checkbox"/> Inform staff of due dates and matrix |
| | Administrative Procedures | <input type="checkbox"/> Finalize procedures and forms <input type="checkbox"/> Communicate SOP to relative ECIC staff, consultants and QI Specialist |
| | Budget | <input type="checkbox"/> Finalize Budget based on identified needs and costs |
| | Parent Engagement | <input type="checkbox"/> Re-enlist Parent Leaders for Communications Tool Kit evaluation and Public Will Campaign feedback |

| Time Frame | Goal | Activity |
|--------------------------------|-----------------------|---|
| | QI Specialists | <input type="checkbox"/> Data platform training <input type="checkbox"/> Reporting detail and timeline <input type="checkbox"/> Process for communication to them/to provider/to QI Manager <input type="checkbox"/> Identify Specialist to deploy to Field for QRIS |
| October - November 2011 | | |
| | Selection | <input type="checkbox"/> Select “Ready” Communities <input type="checkbox"/> Enlist communities to assist with recruitment of Provider sites <input type="checkbox"/> Connect QI Specialists to sites |
| | Training | <input type="checkbox"/> Provide Orientation for Providers, for Parents <input type="checkbox"/> Assist with planning and support for provider initial visits/assessment. <input type="checkbox"/> Review forms, data entry and processes |
| | Support | <input type="checkbox"/> Note provider responses <input type="checkbox"/> Support QI Specialists as needed <input type="checkbox"/> Address system needs via adjustments (on-going) |
| December 2011 | | |
| | Appointments Planning | <input type="checkbox"/> Schedule appointments for initial assessments to begin in January. <input type="checkbox"/> Ensure materials/supplies are on-hand for same |
| | Check Point | <input type="checkbox"/> Review status of recruits and appointments scheduled <input type="checkbox"/> Review composite types by community |
| January 2012 | | |
| | Engagement | <input type="checkbox"/> Begin engagement of recruited providers <input type="checkbox"/> Base-line assessments and scoring <input type="checkbox"/> Track same <input type="checkbox"/> Engage new recruits where necessary |
| | Coaching | <input type="checkbox"/> Specialists support providers in QI planning and implementation <input type="checkbox"/> Specialists support providers in establishing |

| Time Frame | Goal | Activity |
|-----------------------------|--|---|
| | | <ul style="list-style-type: none"> professional development tracks <input type="checkbox"/> Incentives to providers in support of QI plans |
| February - July 2012 | | |
| | Coaching | <ul style="list-style-type: none"> <input type="checkbox"/> Specialists on-going support to providers in QI planning and implementation <input type="checkbox"/> Specialists on-going support to providers in establishing professional development tracks <input type="checkbox"/> Incentives to providers in support of QI plans |
| March | Check Point | <ul style="list-style-type: none"> <input type="checkbox"/> Review status of recruits and appointments scheduled <input type="checkbox"/> Review composite types by community |
| June | Check Point | <ul style="list-style-type: none"> <input type="checkbox"/> Review status of recruits and appointments scheduled <input type="checkbox"/> Review composite types by community |
| August 2012 | | |
| | Re-assessment of participating providers | <ul style="list-style-type: none"> <input type="checkbox"/> Set up re-assessments of providers in program for at least 3 months to begin to gather data around margin of improvement <input type="checkbox"/> Communicate indicators met (not rating) to providers <input type="checkbox"/> Aggregate margins of improvement to inform work/evaluation |
| | Identification of new targets | <ul style="list-style-type: none"> <input type="checkbox"/> Set up meeting with existing providers/parents to enlist their support in engaging other providers in their communities/networks |
| | Parent Engagement | <ul style="list-style-type: none"> <input type="checkbox"/> Set up Parent Focus groups to register their experience and notable changes in the environment and staff as a result of provider participation in QRIS. |
| | Evaluation | <ul style="list-style-type: none"> <input type="checkbox"/> Compile and review data collected to date. <input type="checkbox"/> Identify additional desired outcomes for year 2 i.e. outcomes for children |
| September 2012 | | |
| | Year 2 Planning | <ul style="list-style-type: none"> <input type="checkbox"/> Prepare for expansion OR <input type="checkbox"/> Provide recommendation for Statewide implementation |