



Group Process Checklist

Signs of Good Process	Signs of Trouble
Are... <ul style="list-style-type: none"><input type="checkbox"/> Ideas being acknowledged and respected?<input type="checkbox"/> People listening to each other?<input type="checkbox"/> Ideas being shared at a good pace?<input type="checkbox"/> Members staying on topic?<input type="checkbox"/> All members' contributions being recognized?	Are... <ul style="list-style-type: none"><input type="checkbox"/> Any members withdrawing participation?<input type="checkbox"/> Any people dominating the conversation?<input type="checkbox"/> Some members being especially quiet?<input type="checkbox"/> Members talking about the same thing over and over?<input type="checkbox"/> Members looking tired, or like they need a break?