

Appeals of Contract Award Recommendations

1. Appeals of Early Childhood Investment Corporation (ECIC) decisions regarding contract award recommendations must be made in writing within 14 calendar days of the date of notification of ECIC's recommendation. Appeals received by ECIC more than 14 calendar days after receipt of notification will not be considered.
2. Only an eligible applicant, who submitted a proposal and did not receive ECIC recommendation, may submit an appeal.
3. Submit a formal written appeal to the ECIC Chief Administrative Officer, 112 E. Allegan Street Suite 800, Lansing, MI 48933.
4. The written appeal should include:
 - a. The name of the RFP in question;
 - b. Notification of a formal protest;
 - c. Clear and complete statement of the facts which constitute an error in the contract award recommendation.
 - i. The evidence in the original application/proposal which supports the section of the scoring rubric the applicant is appealing.
5. The ECIC Vice-President of Administration and Operations, Chief Administrative Officer, in conjunction with the Chair of the Strategic Planning Committee, the Vice-President of Great Start System Planning and Evaluation, and a national expert in the content area of the RFP , will review the appeal and provide a written decision as soon as possible after receiving the appeal, and no longer than 30 days.
6. At their discretion, if additional information is needed, an informal meeting will be scheduled before issuing a decision. The decision rendered is final.