

Provider Tips for Using Great Start CONNECT

Great Start CONNECT
Technical Support

1-877-81CONNECT

GSCONNECT@cmich.edu



Parent, Provider, Training
and General Support

1-877-61GREATSTART

www.greatstartconnect.org

As a Licensed or Registered Provider did you know?

- You must be logged in to register for training and update profile information
- You must provide an Email address
- A Password is available to you if you know your license ID and have an email address
- You can update your profile regularly
- All your training information is stored in CONNECT – past, present and future
- You can promote your business using CONNECT

Great Start CONNECT
Early Learning Resources
@GreatStartForKids.org

Your Destination for Child Care & Preschool Resources
Together we can give every child in Michigan a Great Start!

CHILD CARE & PRESCHOOL	LOCAL SUPPORT	TRAINING	LEARN MORE	LOG IN
Find child care and preschool providers that can best meet the needs of your family.	Use this interactive map to locate resources in your community that offer support to you and young children in your care.	Register here for training opportunities, including Great Start to Quality Orientation Trainings.	Learn more about quality child care and preschool learning environments.	Licensed Provider Portal: Log in to Great Start CONNECT.

Log In to Your Provider Profile:

If you are a provider in a registered family home, or a licensed group home, or a licensed center, you log into the system using the “Provider” tab.

Please log in.

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Click the tab below that represents you:

Provider Staff/Specialist Local Admin

Email:

Password:

Remember me on this computer

Warning: All access to this site is logged; unauthorized activity will be prosecuted.

support@worklivesystems.com

Enter your email address and password

Click here if you have forgotten your password OR you are a first time user and need to create a login.

Please enter the following data:

Email

License ID

ZIP Code

Note: for a password reset or a new user login you will be required to enter your License ID.



If you need assistance please phone

(877) 61GREATSTART or (877) 614-7328

Update Your Provider Profile:

You may update your provider profile as often as you like. Some data fields may appear onscreen, but they can't be changed. To change these fields, please email nelsonc7@michigan.gov listing your changes or call 517-241-2488 or Toll Free 1-866-685-0006

Age Group	FT Openings	FT Enrolled	PT Openings	PT Enrolled	FT Cost	FT Per
Infant (0-12 months)					\$	
Toddler (12-30 month)					\$	
Toddler (30-35 month)					\$	
Preschool (3-4 years)					\$2,500.00	
Kindergarten (5 year)					\$	
School Age (1st grade)					\$	

Tips to update your data:

- To enter or change data, click into the field (the field you are on is outlined in blue).
- Data is saved when you click the "Save" button at the top or end of the screen.
- To easily move from field to field, press the "Tab" key and space bar to select check box items.
- Fields with help tips and those in blue popup helpful definitions when you place your cursor over them.
- If a field does not apply to you, leave it blank.
- If you enter data into a field incorrectly, the program will outline the field in red. Place your cursor over the field to popup a message stating how to enter the data.

View Profile:

The "View Profile" tab allows you to view your facility profile in PDF format. This is the same format that the public will see when searching for a provider online. You can also print this summary as a handout.

Great Start CONNECT uses Adobe Flash technology to view your profile. This is a **FREE** install and available from the following website address:

<http://get.adobe.com/flashplayer/>

Pictures:

When parents are searching for preschools etc. online they have the option to view pictures of the facilities online. You can upload up to 5 pictures. The program automatically resizes pictures to fit 5 pictures, side by side, across the page.

Professional Development:

If you are a provider in a registered family home, or a licensed group home, or a licensed center, you must log into the Great Start CONNECT portal to register for training. By doing so all your training commitments will be recorded in the system for easy access.

- The calendar will populate with training classes for the current month.
- If a class is full, you will see (Full) indicated at the end of the class description.
- To register for a class, highlight the desired class and click to select it.
- You will see a class description window open, describing date, time, address, length of class, prerequisites etc. for the class.
- Scroll to the bottom of the description and select the "register" button.