

**ECIC Executive Committee Meeting  
MINUTES  
September 2, 2009**

---

**Executive Committee Members**

Louise Alderson  
Betsy Boggs  
Susan Broman  
Carolyn Clark  
Lew Chamberlain  
Dan DeGrow  
Dave Hollister  
Anne Mervene  
Sally Vaughn  
Lisa Brewer- Walraven

**Executive Committee Members\***

Doug Luciani  
Olivia Lagina  
Juan Oliveres

*\*Oath not yet submitted to the Governor, not voting at this time*

**Staff**

Karen Roback  
Judy Samelson, CEO  
Sarah Triplett

**I. Call to Order**

Chairperson Broman called the meeting to order at 2:01 p.m.

**II. Invitation for Public Comment**

None.

**III. Chairman's Report**

Ms. Samelson explained that having a master resolution, each item on the master resolution would be reviewed individually and questions be asked on each item before a vote on the full master resolution would take place.

### Continuation Budget

Ms. Samelson directed the Executive Committee to the memo sent out previous to the meeting. Ms. Samelson indicated that ECIC was not able to plan a FY 2010 budget and thought it would be prudent to wait in preparing that budget due to the fact that the state budget had not been resolved at the time and also in light of the fact that early childhood cuts currently on the table are so dramatic in nature. Ms. Samelson asked that in light of the situation, the Executive Committee pass a continuation budget for the month of October at 1/12<sup>th</sup> of the FY 2009 board approved budget.

### State Child Care and Early Learning Resource

Ms. Samelson stated that ECIC was very excited to begin the new child care quality work and introduced those that have had a hand in helping bring the project together; namely, Ms. Brewer-Walraven as a representative to the Department of Human Services and their Director Ismael Ahmed, as well as Ms. Roback as a representative from ECIC who has been involved from the beginning of the project. Ms. Samelson noted that at the last Executive Committee meeting, the board approved the regional resource center contract and at that time there was a consensus to wait on approving the state piece as there were several items that needed to be addressed before moving forward. Ms. Samelson asked Ms. Roback to discuss the process in which a final resolution was made on the State Child Care and Early Learning Resource contract.

Ms. Roback explained that after the last board meeting ECIC released an RFP looking for one organization to designate as the Michigan Great Start Child Care and Early Learning Resource and Support Center, which would seek to align regional centers and the work they are doing for quality improvement of child care. There were three applicants. The applications were reviewed, ECIC continued the review of the process and conducted interviews on August 13<sup>th</sup> with each of the applicants. The interview team included Ms. Brewer-Walraven on behalf of the Department of Human Services, Joan Blough as a representative from ECIC, Sally Vaughn as a representative of the ECIC Strategic Planning Committee and three representatives of the newly formed regional resource center, Anne Marie Harris, Deanna East and Barb Monroe. The interview team affirmed the findings from the initial review process designating Central Michigan University as the recommended entity to become the State Child Care and Early Learning Resource.

Ms. Samelson asked Ms. Vaughn to give a few words as she led the interview process. Ms. Vaughn informed the Executive Committee that the interview process contained similar questions that the first review had with the exception of giving each group and opportunity to respond to the questions and the interviewers were able to ask follow up questions.

Ms. Samelson noted the request to approve Central Michigan University as the home of the Michigan Early Learning Center which is budgeted at \$500,000 for FY 2010.

Mr. McKinney asked if the contract would be renewable and if criteria was in place to evaluate the effectiveness of the work. Ms. Samelson answered this question stating that this is a two year contract as this new work required stability which included tie to become operational. Ms. Roback added that ECIC is currently working with Michigan State University on evaluation and accountability assessment with the regional program which would be extended to the state program as well. A brief discussion ensued.

It was shared that this work is ongoing and updates and new information regarding this project would be shared with the Executive Committee.

### Signatory Change

Ms. Samelson shared that at this time, due to staff turnover; she is the only staff member of ECIC able to sign checks and therefore is requesting to add Joan Blough as a second signer. Ms. Samelson asked that this change be made retroactive to July 2<sup>nd</sup>.

### Board Officers

Ms. Samelson informed the Executive Committee that normally the annual meeting is held in September where board officers would be selected but because of the September Executive Committee retreat, Ms. Broman thought it prudent to use this meeting to elect new officers. The Chairman's Discussion Group met and discussed a slate of officers of whom, are reflected in the master resolution.

### Master Resolution

**BE IT RESOLVED**, that the ECIC Executive Committee accepts the FY 09 October Continuation Budget as recommended and

**BE IT RESOLVED**, that the ECIC Executive Committee accepts the recommendation to award the State Child Care and Early Learning Resource Contract to Central Michigan University at a cost of \$500,000 and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the recommendation that Joan Blough be added as a bank signatory on all ECIC accounts, and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the recommended board officers for FY 10 and FY 11 as follows; Sally Vaughn – Chair, David Hollister – Chair-Elect, Susan Broman – Immediate Past Chair, Marvin McKinney – Secretary and Doug Luciani – Treasurer.

*Motion by Dan DeGrow, supported by Marianne Udow - Phillips. Motion carried unanimously.*

#### **IV. Other Business**

Ms. Samelson gave a brief history of the organizations involved in the bid for the State Child Care and Early Learning Resource Center for the new members of the board.

#### **V. Adjournment**

Chairman Broman adjourned the meeting at 2:21 p.m.

Respectfully Submitted,

Sarah Gonzales Triplett