

**ECIC Executive Board Meeting
MINUTES
March 16, 2009**

Executive Committee Members

Susan Broman, Chair
Betsy Boggs
Carolyn Clark
Dan DeGrow
Deborah Dingell
David Hollister
Marvin McKinney
Marriane Udow-Phillips
Larry Schweinhart
Sally Vaughn
Lisa Brewer-Walraven

Staff

Karen Roback
Judy Y. Samelson, CEO
Sarah Triplett

I. Call to Order

Chairperson Broman called meeting to order 3:34 p.m.

II. Invitation for Public Comment

None.

III. New Business

Extension of Child Care Contracts

Ms. Samelson introduced Ms. Roback as lead on contracts and thanked her for her hard work.

Ms. Roback indicated that in February, the Executive Committee extended ECIC's quality child care contracts through the end of the fiscal year in an effort to have time to carefully evaluate and revise the current child care quality contracts. Ms. Roback specified that this assessment was necessary because in this time of economic crisis it is imperative to spend dollars prudently, and improving child care quality contracts would help do so.

Ms. Roback directed the Executive Committee to a chart that was passed out in the board binders. Ms. Roback detailed that there would be no changes to the contracts, the only exception being the consumer education contracts which would be receiving the same funding as they did during the first six months of the year. The consumer education contracts would be reduced \$10,000 as they had less providers/parents enrolled thus decreasing printing and distribution costs. Ms. Roback emphasized that this would decrease would not hinder these two consumer education contract's ability to function.

A brief discussion ensued regarding child care quality improvement measures and further ways to document progress. Ms. Roback and Ms. Samelson addressed this issues letting the Executive Committee know that procedures and future documentation was being evaluated as well.

Ms. Samelson read the following resolution:

BE IT RESOLVED, that the ECIC Executive Committee approve contract extensions as presented in the attached schedule, "CCDF Major Quality Contracts: Fiscal Year 2009 Funding."

Motion by Marianne Udow-Phillilps, supported by Dan DeGrow. Motion carried unanimously.

Revision of Bank Signatories

Ms. Samelson indicated that ECIC needs to have a second internal check signer as Cindy Peruchiatti, a previous check signer is no longer employed with ECIC. During a previous meeting, the Executive Committee agreed to wait to add a second internal check signer until a replacement could be made for Cindy Peruchiatti. Mary Lannoye was then hired on as Interim Chief Administrative Officer on a half time basis. Ms. Lannoye's interim role is as a contract worker, not a full time employee of ECIC and agreed that a full time staff member is needed to serve as a second internal check signer to provide the proper audit controls. Mike Foley was offered as a full time second internal check signer.

Ms. Samelson presented the following resolution to the board:

BE IT RESOLVED, that the ECIC Executive Committee approves the change of bank signatories from Sally Vaughn, David Hollister, Marvin McKinney, and Judy Samelson to include Mike Foley.

Motion by Dan DeGrow, supported by Sally Vaughn. Motion carried unanimously.

ILA Request

Ms. Samelson offered the following resolution to the board:

BE IT RESOLVED, that the Executive Committee approve Eaton Intermediate School Districts request to be a participant in the ECIC Interlocal Agreement.

Motion by Marianne Udow-Phillips, supported by Dan DeGrow. Motion carried unanimously.

Other Business

Governor Appointments - Ms. Samelson indicated that governor appointments to the ECIC Executive Committee was ongoing although there has been no movement to date.

Stimulus and Policy Issues – Ms. Samelson gave the board information about meetings with the advocates to discuss creative ways to work together during this financial crisis.

IV. Adjournment

Chairman Broman adjourned the meeting at 3:52 p.m.

Respectfully Submitted,

Sarah Gonzales Triplett