

**MINUTES**  
**ECIC Executive Committee**  
**September 26, 2007**

***Present:***

***Board Members***

Pamela Faris  
David Hollister  
Susan Broman  
Betsy Boggs  
Sally Vaughn  
Larry Schweinhart  
Mike Flanagan  
Marvin McKinney  
Hubert Price

***Staff:***

Judy Samelson  
Christine Derdarian  
Michael D. Foley  
Chris Kolb  
Joan Blough  
Marissa Zamudio  
Cherie Ross-Barber  
Kathi Pioszak  
Karen Roback  
Nancy Willyard

**I. Call to Order**

Chairperson Marvin McKinney called the meeting to order at 10:10 a.m.

**II. Invitation for Public Comment**

No members of the public addressed the board.

**III. Approval of Minutes – May 23, 2007 and September 5, 2007**

RESOLVED, that the Early Childhood Investment Corporation Executive Committee approve the Minutes of May 23, 2007 and September 5, 2007.

Moved by Pamela Faris, seconded by David Hollister. Motion carried unanimously.

#### **IV. Chairman's Report**

Ms. Samelson briefed the Executive Committee relative to the status of appointments, noting that the Governor's Office will be acting shortly on reappointments. She also indicated that some members have indicated interest in moving to the corporate board; participation interest is high on the part of ISD's around the state and that everything is on track to move ahead with the inaugural meeting of that body.

##### **Cosmic Collaboration**

The order of events for the evening of October 11, 2007 was reviewed, along with the proposed meeting agenda for the corporate board.

##### **Approval of Interlocal Participant Applications**

Ms. Samelson presented applicants for participation in the Interlocal Agreement as follows: Traverse Bay Area Intermediate School District, Dickinson-Iron Intermediate School District, Berrien County Intermediate School District, Newaygo County Regional Educational Service Agency, Gogebic-Ontonagon Intermediate School District.

Discussion ensued regarding some concerns that have arisen in some local communities relative to signing the Interlocal Agreement—potential obligations, liabilities, and so on. Board members expressed willingness to assist Ms. Samelson and the ECIC team visit and/or talk with individuals around the state in order to address any such concerns or questions.

##### **Resolution of Appreciation for Dr. Robert Kelch**

Ms. Samelson requested that the Executive Committee honor Dr. Kelch's service on the ECIC Executive Committee with a Resolution of Appreciation.

RESOLVED, that the Early Childhood Investment Corporation Executive Committee approves adoption of the Master Resolution – Chairman's Report as follows:

- that the ECIC Executive Committee approves the applications of intermediate school districts, as appended hereto (Traverse Bay Area Intermediate School District, Dickinson-Iron Intermediate School District, Berrien County Intermediate School District, Newaygo County Regional Educational Service Agency, Gogebic-Ontonagon

Intermediate School District), for participation with the Michigan Department of Human Services in the Interlocal Agreement creating the Early Childhood Investment Corporation.

- that the ECIC Executive Committee adopts the Resolution of Appreciation for Dr. Robert Kelch.

Motion by Pamela Faris, seconded by Susan Broman. Motion carried unanimously.

Discussion then centered on nominees for honors at Cosmic Collaboration, along with building ECIC's presence statewide in such a way that recognizes all the work accomplished to date and the individuals responsible for moving early childhood forward as a compelling social issue.

## V. New Business

### Financial Statements

Ms. Samelson reviewed the financial statements, stating while there is nothing remarkable in the data, she wanted the board to be aware of where the organization is positioned now and where she plans to be at year-end. Contractual dollars and how they flow through ECIC were discussed, along with the complex nature of ECIC's funding and how to reflect that accurately and with transparency. The past weakness of the financial data-gathering system has necessitated considerable time and effort to recreate information and structure the system so that detailed reports can be generated for a Finance Committee's review prior to Executive Committee meetings.

### Allocations and Review Committee

Considerable discussion ensued regarding the process by which collaboratives are reviewed and funded. Members also discussed Executive Committee participation in this process. Susan Broman stated there will be a meeting of the Chairman's Discussion Group to look at the work of the organization and figure out how best to structure committees to accomplish the necessary tasks for oversight and review.

RESOLVED, that the ECIC Executive Committee approve the FY08 grants to the Great Start Collaboratives as presented.

Motion by David Hollister, seconded by Pamela Faris. Motion carried unanimously.

RESOLVED, that the ECIC Executive Committee accept the financial statements as presented.

Motion by Pamela Faris, seconded by Sally Vaughn. Motion carried unanimously.

Discussion then centered on the TEACH contract for FY08. Ms. Pioszak outlined the contract structure and award process, noting the contract is monitored very closely and will contain outcome numbers.

RESOLVED, that the ECIC Executive Committee award the TEACH contract for FY08 to the Michigan 4C Association.

Motion by Pamela Faris, seconded by David Hollister. Motion carried, one abstention (Hubert Price).

Betsy Boggs requested further information on the relationship between taking classes and improving quality in the child care setting. Ms. Pioszak suggested this might be a suitable topic for a future education session.

The committee then reviewed the DHS contract for FY08.

RESOLVED, that the ECIC Executive Committee agrees to enter into a contact with the Michigan Department of Human Services for scope of work detailed in the FY08 Establishment Grant Agreement in the amount of \$14,306,455.

Motion by Pamela Faris, seconded by Sally Vaughn. Motion carried, one abstention (Hubert Price).

#### Strategic Outcomes/Priorities

Ms. Samelson reported that the external advisory committees have been meeting and accomplishing a great deal of work. She went on to say that the intent of this has been to take the information from the committees and prioritize it so we can respond to questions from the Governor's office. Discussion then centered on the Challenge and how that will shape the work of ECIC going forward.

**VI. Old Business**

Ms Samelson called the committee's attention to the Star Power dvd included in their board materials.

**VII. Election of Officers**

RESOLVED, that the ECIC Executive Committee accept the report of the Nominating Committee to elect Susan Broman-Chairperson; Sally Vaughn-Chair-Elect; Carolyn Clark-Secretary; Larry Schweinhart-Treasurer; and Marvin McKinney-Immediate Past Chair.

Motion by Pamela Faris, seconded by Sally Vaughn. Motion carried unanimously.

Ms. Samelson noted two adjustments to the Calendars for 2007-08 and 2009: Meeting on December 17, 2007 changed to December 10, 2007; and December 16, 2008 changed to December 9, 2008.

RESOLVED, that the ECIC Executive Committee accept the FY08 and 2009 Board Calendars as presented and amended.

Motion by Pamela Faris, seconded by Sally Vaughn. Motion carried unanimously.

**VIII. Executive Session**

RESOLVED, that the ECIC Executive Committee enters into Executive Session at 11:47 a.m. for purpose of a periodic personnel evaluation at the employee's request.

Motion by Pamela Faris, seconded by Sally Vaughn. Motion carried unanimously.

Executive Committee returned to open session at 12:14 p.m.

RESOLVED, that the ECIC Executive Committee recommends that the Chairperson and Chair-Elect address Judy Samelson's employment contract and act accordingly.

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Susan Broman announced the Chairman's Discussion Group, which consists of the elected officers, will meet in October on a date to be announced. She noted that anyone else on the Executive Committee interested in participating in the meeting would be welcome.

**IX. Adjournment**

Susan Broman declared the meeting adjourned at 12:27 p.m.

Respectfully submitted,

Leslie Aguirre  
Ex. Asst. to CEO