

ECIC Executive Committee Meeting  
MINUTES  
September 8, 2010

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**Executive Committee Members**

Ismael Ahmed  
Louise Alderson  
Lisa Brewer-Walraven  
Betsy Boggs  
Dan DeGrow  
Debbie Dingell  
Ken Gutman  
Olivia Lagina  
Doug Luciani  
Juan Olivarez  
Janet Olszewski  
Marianne Udow-Phillips  
Susan Broman  
Sally Vaughn, Chair

**Via Phone**

Lew Chamberlain  
Anne Mervenne

**Staff**

Joan Blough  
Carrie Hatcher  
Andy Heller  
Karen Roback  
Alissa Parks  
Judy Samelson

**Guests**

Matt Gillard-United Way  
Georgianna Bargamian-UAW  
Debbie Bishop-UAW

**I. Call to Order**

Acting Chairperson, David Hollister, called the meeting to order at 1:03 PM

**II. Invitation for Public Comment**

None

### III. Approval of Minutes

*BE IT RESOLVED, that the ECIC Executive Committee approves the minutes of May 19, 2010.*

Motion by Janet Olszewski, seconded by Ismael Ahmed. Motion carried unanimously.

### IV. Chairperson's Report

#### Financial Statements for July 2010

Carrie Hatcher, ECIC Controller, presented the financial statements for July 2010. According to the July 31, 2010 balance sheet, all of the retained earnings have not changed and are carried forward with deferred revenues of 4.4 million being carried over from FY09. Judy Samelson noted that what appears to be significant under spending is a reflection of billing and reimbursement. She stated that ECIC is where it should be compared to the same time last year.

#### FY09 Audit

Ms. Hatcher introduced Bill Tucker from the accounting firm of Abraham and Gaffney who presented the FY09 Final Audit Report to the Committee. Details of the FY09 Financial Statements and the FY09 Single Audit were discussed. Two main focal areas of the audit highlighted were Governmental Activities and Governmental Funds. Mr. Tucker discussed the Supplementary Information to Financial Statements (Federal Awards) which is also part of the FY09 Audit and instructed Committee members to review the Schedule of Findings and Questioned Costs page. He indicated that although there were no Questioned Costs in the audit, there were some two minimal deficiencies. He advised that the Financial Statement Findings and Recommendations had been addressed and corrective action plans already are in place.

Susan Broman asked why the ECIC does not qualify as a low-risk auditee. Mr. Tucker responded that it is because there were findings in past audits.

Ms. Samelson stated that a draft of the 2009 audit was presented at the May 19, 2010 Executive Committee Meeting and that the investment policy findings were taken care of at that time.

#### State Leadership Council Update

Ms. Samelson informed the Committee that the State Leadership Council Update to be presented by Ms. Debbie Dingell and Mr. Doug Luciani would be postponed until later in the meeting so that there would be enough time for guest presentations.

### Contracts Requiring Board Authority

Ms. Samelson presented two contracts that exceeded CEO authority – the Blue Cross Blue Shield of Michigan contract for \$122,840.40 and a \$275,000 contract for the development of child care provider training and outreach to Detroit Public Television.

Questions concerning program specifics of the television-based child care provider training and outreach were raised by Ms. Debbie Dingell, Mr. David Hollister, Mr. Ismael Ahmed and Mr. Lew Chamberlin. Ms. Joan Blough addressed those questions; and Ms. Samelson followed up by stating that one way to look at this is as one of the pieces in a larger arsenal that we are trying to build around early learning and moving the quality of childcare forward in Michigan. She noted that the outreach could have significant positive implications as we move toward implementation of a Quality Rating and Improvement System (QRIS).

In addition to the contracts presented, Ms. Samelson asked the Committee to consider deferring contract approval authority to the Chairman's Discussion Group for the upcoming fiscal year due to the infusion of ARRA funding for FY11 and the need for timely and flexible approvals to meet necessary deadlines. She stated that it is difficult to convene special meetings of the Committee and meet quorum requirements. It would be the responsibility of the ECIC to inform all Committee members of any contracts that are being taken to the Chairman's Discussion Group well in advance to provide ample time to resolve any concerns or questions. She stated that any actions taken by the Chairman's Discussion Group would be conveyed to the rest of the Committee immediately. Currently, the Chairman's Discussion Group meets one month before each Executive Committee Meeting on the second Wednesday of the month.

Marianne Udow-Phillips suggested that the recommendation be amended and that Chairman Discussion Group meetings be scheduled monthly and that the schedule be shared with the entire Executive Committee in the event other Executive Committee members wish to join in the discussion.

### Master Resolution-Chairperson's Report

**BE IT RESOLVED**, that the ECIC Executive Committee approves the Financial statements as presented for July; and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the FY09 audit as presented; and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the Blue Cross Blue Shield of Michigan contract totaling \$122,840.40; and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the contract totaling \$275,000 for development of child care provider training and outreach to Detroit Public Television; and

**BE IT RESOLVED**, that the ECIC Executive Committee conveys contracting authority to the Chairperson's Discussion Group for FY11 to be used only on an as needed basis.

Motion by Ismael Ahmed, seconded by Betsy Boggs. Debbie Dingell abstained.

## V. **New Business**

### The New Frontier

Ms. Samelson introduced the following guests who participated with Executive Committee members in a roundtable discussion about the political and policy climate for FY11:

Moderator – Dave Waymire, Marvin Waymire Advocacy Communications

Discussion Guests:

Nell Kuhnmuennich, Government Consultant, GSCI

Matt Gillard, United Way

Ken Sikkema, Former State Majority Leader and Consultant, Public Sector Consultants

Jeff McAlvey, President, McAlvey, Merchant & Associates

Bob Emerson, State Budget Director

A recording of the discussion can be found at

[https://www.hidefcorporate.com/wav/rec/69/conf17569\\_3110193.mp3](https://www.hidefcorporate.com/wav/rec/69/conf17569_3110193.mp3).

### FY11 Work Plan, Budget & Contracts

The ECIC FY11 Work Plan, Budget, Great Start Collaborative contract extensions and Great Start Child Care Quality Program contracts were given to the Committee for their review. Ms. Samelson asked if anyone had issues, concerns or questions about the material presented before the vote. The order was changed to ensure that a quorum was present for voting.

### Master Resolution – New Business

**BE IT RESOLVED**, that the ECIC Executive Committee approves the FY11 work plan and budget; and

**BE IT RESOLVED**, that the ECIC Executive Committee approves the Great Start Collaborative allocations as recommended; and

***BE IT RESOLVED***, that the ECIC Executive Committee approves the Great Start Child Quality Project allocations as recommended.

Motion by Marianne Udow-Phillips, seconded by Susan Broman. Motion carried unanimously.

*Early Learning: The Holy Grail*

Ms. Samelson introduced Dr. Valora Washington, Founder and President of the CAYL Institute. Ms. Washington is an expert on early learning and presented information to the Committee on what is happening at the federal level on early learning pertaining to the accomplishments, intentions and strategies. The topics discussed included:

Adaptive Leadership

Continuing the Journey: Today

    Share Accomplishments

    Identify the Current Situation

    Analyze Common Themes

    Anticipate Outcomes

    Establish Strategic Agenda and Budget

Continuing the Journey: Accomplishments, Intentions and Strategies

Continuing the Journey: Michigan

Beginning the Journey

A Conversation among Ourselves

A recording of the discussion can be found at

[https://www.hidefcorporate.com/wav/rec/69/conf17569\\_3110193.mp3](https://www.hidefcorporate.com/wav/rec/69/conf17569_3110193.mp3).

**VI. Old Business**

The Committee members commented on the Sandbox Party Convention.

Mr. Doug Luciani updated the Committee on the State Leadership Council stating that the ECIC meshed very well as far as informing legislators and the candidates who are running for office. According to Mr. Luciani, they are continuing to look for business leaders to add who can influence this concept. The Council members will be sending letters to three to six business leaders. Mr. Luciani asked the Committee members for names of business leaders they felt should be included.

Acting Chairperson, Mr. Hollister adjourned the meeting at 4:05 PM.

Respectfully Submitted,

Theresa M. Cross